



# Millbrook Junior School

Churchill Way, Kettering, Northamptonshire, NN15 5DP  
Tel: (01536) 517049 Website: [www.millbrookjuniors.co.uk](http://www.millbrookjuniors.co.uk)  
Headteacher: Mrs Danielle Warren



24<sup>th</sup> November 2023

Dear Parents and Carers,

The Admissions Code of Practice 2012 requires an Admissions Authority to consult each time it proposes to make significant changes to its admissions arrangements. The Governing Board is the Admissions Authority for Millbrook Junior School and, as such, administers the admission arrangements on behalf of the school.

We are proposing to change our admissions policy to adopt the following change to be in effect from September 2025:

- Reducing the Published Admissions Number (PAN) from 120 to 90

The reasons for proposing the above change are as follows:

- Our current and recent intake numbers for Year 3 have been around 90 and are predicted to remain at this level in the coming years.
- By making sure our intake matches demand in the area we can continue to provide the quality of education that we pride ourselves on and ensure education and business efficiency for the school.

Accordingly, the Governors are undertaking this statutory consultation process with the parents and other stakeholders of Millbrook Junior School including:

- Parents of children between the ages of seven and eleven already in attendance at the school
- Other persons in the relevant area who, in the opinion of the admission authority have an interest in the proposed admissions
- All other admission authorities within the relevant area

In accordance with statutory DfE guidance, the consultation will run for at least six weeks, commencing 17<sup>th</sup> November 2023 and ending on 31<sup>st</sup> December 2023. As an interested party in Millbrook Junior School, we are keen to hear your views on the proposed changes/current admission arrangements; therefore, we invite you to participate in the consultation if you have any concerns regarding the matter.



*Dream, Believe, Aspire, Achieve*



Please see our website at <https://www.millbrookjuniors.co.uk/parents/admissions/proposed-admission-arrangements-for-september-2024> for the proposed revised Admissions Policy and how to comment on it should you wish to do so.

Yours sincerely,

Paul Davies  
Chair of Governors