



# Millbrook Junior School

Churchill Way, Kettering, Northamptonshire, NN15 5DP  
Tel: (01536) 517049 Website: [www.millbrookjuniors.co.uk](http://www.millbrookjuniors.co.uk)  
Headteacher: Mrs Danielle Warren



16<sup>th</sup> October 2023

Dear Parent/Carer

I would like to invite you to book an appointment for one of our Parent/Carer evenings. These are important and provide you with an opportunity to discuss your child's progress. Appointments will be in person and are available between 3.30pm – 6:20pm on **Wednesday 8<sup>th</sup> November** and **Wednesday 15<sup>th</sup> November**.

The school uses an online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive a confirmation email.

The booking system opens from **12:00 on Wednesday 18th October and will close at 16:00 on Friday 3<sup>rd</sup> November**. Should you wish to make any changes after this date please contact the school office.

Please visit <https://millbrook.parentseveningsystem.co.uk> to book your appointments. A short guide on how to add appointments is included with this letter. Log in with the following information:

Student's First Name - Student's Surname - Student's Date of Birth

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

Danielle Warren  
Headteacher



*Dream, Believe, Aspire, Achieve*

