



Millbrook Junior School

Churchill Way, Kettering, Northamptonshire, NN15 5DP
Tel: (01536) 517049 Website: www.millbrookjuniors.co.uk
Headteacher: Mrs Danielle Warren



7th September 2023

Dear Parent/Carer,

Walking permission for children can be given via the School Gateway app. If your child is new to the school or not had permission before, this can be given at any point throughout your child's school journey. Permissions given by 2pm each day will be actioned that day. Please call the office to give verbal permission between 2pm and the end of the school day.

Any walking permission given last year will carry over to future years and you will not need to give permission again.

If you wish to cancel walking permission, please contact the school office and this will be updated for you.

By giving walking permission, you are agreeing for your child to be released from the classroom door without adult supervision/collection. It is your responsibility to ensure that your child knows where any meeting point is or where they need to walk to. If your arrangements change please make sure your child knows what the new arrangements are. If changes occur during the school day, please contact the office so that we can let your child know.

If the children are unsure of where they have got to go or where to meet you then we will keep hold of them at school until we can make contact to clarify arrangements. Children are told to return to school if they are unsure or there is not an adult waiting for them at the meeting point and we will then contact parents.

All children with walking permission will leave through either the main gate outside reception or the zebra crossing gates in the main carpark between the Infant and Junior school.

Please don't hesitate to contact the school office with any queries or concerns.

Kind regards,
Millbrook Junior School



Dream, Believe, Aspire, Achieve



