



Millbrook Junior School

Churchill Way, Kettering, Northamptonshire, NN15 5DP
Tel: (01536) 517049 Website: www.millbrookjuniors.co.uk
Headteacher: Mrs Danielle Warren



18th May 2023

Dear Parent/Carer,

Following feedback, we plan to change the arrangements for collecting children at the end of the school day. This will start from Monday 22nd May.

We will no longer be using the car park gates. Pupils with walking permission from all school year groups will be dismissed first via the main gate at the front of the school (old Year 4 gate).

Pupils who are being collected will be taken to the playground to meet their parents. We will open the other pedestrian gate (old Year 5 gate) at 3.10pm to let parents onto the playground before the children. Please stand in the following areas to meet your children:

- Year 3 – by the shelters (as now)
- Year 4 – by the car park
- Year 5 – by the school buildings
- Year 6 – by the fence between us and Kingsley

Any children who are not collected by 3.30pm (when the gates will close) will be taken to the office for collection via the main gate in the usual way.

We hope this will be an improvement on the current system. If you have any feedback about this please email it to office@millbrookjuniors.co.uk

Your sincerely,

Danielle Warren
Headteacher



Dream, Believe, Aspire, Achieve

