



Millbrook Junior School

Churchill Way, Kettering, Northamptonshire, NN15 5DP
Tel: (01536) 517049 Website: www.millbrookjuniors.co.uk
Headteacher: Mrs Danielle Warren



24th February 2023

Dear Parent/Carer

I would like to invite you to book an appointment for one of our Parent/Carer evenings. These are important and provide you with an opportunity to discuss your child's progress. Appointments will be in person and are available between 3.30 – 6:20 as follows:

Year 3	Monday 20th March	Thursday 30th March
Year 4	Tuesday 21st March	Wednesday 29th March
Year 5	Wednesday 22nd March	Tuesday 28th March
Year 6	Thursday 23rd March	Monday 27th March

If you would prefer a telephone appointment please email the school office office@millbrookjuniors.co.uk and we will arrange this for you, these appointments will take place after the Easter half term.

The school uses an online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive a confirmation email.

The booking system opens from **12:00 on Monday 6th March and will close at 16:00 on Thursday 16th March**. Should you wish to make any changes after this date please contact the school office.

Please visit <https://millbrook.parentseveningsystem.co.uk> to book your appointments. A short guide on how to add appointments is included with this letter. Log in with the following information:

Student's First Name - Student's Surname - Student's Date of Birth

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf. Teachers will contact anyone who hasn't made an appointment after the Easter break to discuss their child's progress.

Yours sincerely

Danielle Warren
Headteacher



Dream, Believe, Aspire, Achieve

